



# STEERING COMMITTEE MEETING MINUTES OF THE MEETING

Location: Vienna University of Economics and Business, Vienna, Austria  
Time: March 10th 2020

**Contacts:** Mirko Savić, savicmirko@ef.uns.ac.rs

## ATENDEES

Representatives of partner institutions:

1. Mirko Savić (UNS)
2. Jelena Stanković (UNI)
3. Vladimir Ranković (UNIKG)
4. Rachid Chelouah (EISTI)
5. Jelena Bulatović (SAM)
6. Jelisaveta Petrović (UB)
7. Ronald Hochreiter (WU)

Beside partner representatives, other members of project team were present at the meeting, taking part in the discussion.

## AGENDA

1. Financial reporting: 30/03/2020
2. Preparations for Interim Report
3. Information about public procurement
4. Reports from Serbian partners about implementation of ADA master
5. Information: List of events
6. Joint event with Institute for Philosophy and Social Theory (UB)
7. Information for partners: Change of EISTI legal status
8. Organization of the next meetings
9. Quality Control and Monitoring: Quality and Assessment Plan
10. Quality Control and Monitoring: Metrics for ADA
11. Discussion





## **REMARKS**

### 1. Financial reporting: 30/03/2020

- Coordinator reminded all partners to submit financial reports until March 30<sup>th</sup>. Reports must include purchase of equipment and trip to study visit in Vienna.

### 2. Preparations for Interim Report (Deadline 14/04/2020)

- Coordinator reminded all partners that half of the project is approaching and consortium must submit Interim Report to EACEA. Coordinator will distribute the assignments related to writing of IR.

### 3. Information about public procurement

- All partners must save all the documents related to the first purchase. All documents must be sent to the coordinator, including inventory lists.
- Second purchase of equipment is approved by project officer in Brussels and consortium will do it as soon as possible, in the following month.
- In the case of UNIKG, vendor did not deliver the computers from the first purchase yet, due to situation with Corona virus. UNIKG is expecting the equipment in question during following days.
- At UB, the equipment from the first public purchase did not arrived yet at the university. When second public purchase is over, all equipment will be delivered.

### 4. Reports from Serbian partners about implementation of ADA master

- UNI will start decision procedure for the study program in the following month, first at faculty level and afterwards at university level.
- Prof. Savić explained to SC transformation of ADA master program at UNS, from 90 ECTS to 120 ECTS in order to facilitate enrolment of foreign students. Decision about the study program is finished at faculty level and program is submitted to senate of UNS. Right after the positive decision of senate, study program will be submitted to National Accreditation Body of Serbia.
- At UB the project team is still waiting to solve the problem with accreditation software, where all participating faculties must declare the workload of their teachers participating in ADA master.

### 5. Information: List of events (deadline 30.3.)

- Coordinator reminded all partners to submit list of events where they can promote ADA during the following year.



## 6. Joint event with Institute for Philosophy and Social Theory (UB)

- Decision about joint event is postponed since Institute is going through organizational transformation.

## 7. Information for partners: Change of EISTI legal status

- All partners were informed about change of legal status of EISTI. EISTI has become the part of CY University Cergy Paris and prof. Chelouah will send all necessary documents to coordinator in order for CY to officially become the project partner at ADA.

## 8. Organization of the next meetings

- Due to current situation with Corona virus, all decisions about next meetings were postponed. May 18-19th 2020 are still planned dates for workshop in Belgrade, but until pandemia is present, consortium will not bring final decision about the organization of the meeting.

## 9. Quality Control and Monitoring: Quality Plan

- Prof. Kalinić presented the proposal of Quality Plan. Quality Plan was accepted unanimously.
- New member of Quality Committee in the name of SAM will be Danijela Rakić.

## 10. Quality Control and Monitoring: Quality Indicators

- Prof. Kalinić presented the proposal for Quality Indicators. After short discussion, SC decided to expand the list of indicators with indicators for quality of internship.
- Quality Indicators were accepted unanimously.

## 11. Discussion

- Due to situation with Corona virus, SC decided to continue the work on the project without any personal meetings in the future period and to wait for the instructions from EACEA about the current situation.

Prof. Dr Mirko Savić

Date of approval: